



Role Title: Space Planning Analyst

Department: Commercial

About the role

You will maintain and develop national departmental planograms supplied by Coop Manchester creating and distributing specific plans for Midcounties Co-operative stores using a JDA ranging system. Support the Space, Range and Display Manager in ensuring that range distinctions are maintained across store classification. Maximise sales and profitability at category level whilst ensuring local products and sales trend opportunities are fully identified, met and delivered.

However, occasionally situations may arise that require the post holder to perform other duties or tasks as may be reasonably requested by the Society.

What you'll be doing

- You are responsible for timely and accurate creation and release of product assortment category planograms for all Midcounties Co-operative stores.
- Guaranteeing range compliance by ensuring a minimum depth of distribution across all plans as specified in plans supplied by Coop Manchester.
- Ensuring the available product assortment is representative of the ranging variances as determined during the store classification process.
- Identify opportunities to maximise sales and profitability by plan, and recommend extensions in product depth of distribution, for sign off by the Space, Range and Display Manager.
- Meeting a predetermined rollout schedule for the release of departmental and promotional plans, maintaining the range event calendar, and supporting the Fit2Land processes.
- Managing performance criteria and delivering to distribution, sales and waste targets
- Support the Space, Range and Display Manager with the training for the team.
- Provide exceptional customer service to both internal and external customers
- Take reasonable care for the health and safety of themselves and of others who may be affected by their acts or omissions at work.

About You

- Highly numerate
- Capable user of Blue Yonder micro space planning software or equivalent
- Advance Level Excel skills, able to manipulate and report on high volumes of data.
- Methodical approach with an eye for the detail, good planning, organisational skills, and the ability to work on your own or within the team
- Open to change
- Able to prioritise and adapt to suit the pace of the business
- Excellent communication skills
- Able to work under pressure to deadlines
- Space planning / merchandising and food retail background preferred

In addition, all employees are expected to work within the terms of their contract of employment and adhere to Society policies and procedures.

Scope

Reports to: Space, Range and Display Manager
Direct reports: None

Manages budgets: None

Contacts (internal/external): Stores, District Managers, Local Team, Premium Merchandiser, tCG and Independent societies, Central Operations teams.